

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 21 FEBRUARY 2018** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

A G E N D A

	Time Allocation
PRAYER	2 Minutes.
The Archdeacon of Huntingdon and Wisbech, Hugh McCurdy will open the meeting with prayer.	
APOLOGIES	2 Minutes.
CHAIRMAN'S ANNOUNCEMENTS	10 Minutes.
1. MINUTES (Pages 7 - 20)	2 Minutes.
To approve as a correct record the Minutes of the meeting of the Council held on 13th December 2017.	
2. MEMBERS INTERESTS'	2 Minutes.
To receive from Members declarations as to disclosable pecuniary or other interests in relation to any Agenda item. See Notes below.	
3. 2018/19 BUDGET AND MEDIUM TERM FINANCIAL STRATEGY (2019/20 TO 2022/23) (Pages 21 - 148)	60 Minutes.
The Executive Councillor for Strategic Resources, Councillor J A Gray to present the 2018/19 Budget, the Medium Term Financial Strategy (MTFS) for 2019/20 – 2022/23, the Fees and Charges Schedule for 2018/19, the Treasury Management Policy, Strategy and Prudential Treasury Management and Commercial Investment Strategy Indicators for 2018/19 and the Annual Minimum Revenue Policy 2018/19 for approval.	
In accordance with Section 30 (2) of the Local Government Finance Act 1992, the Council will be required to approve resolutions as to the levels of Council Tax in 2018/19.	
In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the Council will be asked to resolve that a recorded vote be taken on the conclusion of debate on this item.	

**(Notes: 30 Minutes Presentation
30 Minutes for Questions).**

- 4. REVIEW OF THE CODE OF FINANCIAL MANAGEMENT AND CODE OF PROCUREMENT** (Pages 149 - 186) **10 Minutes.**
- Councillor M Francis, Chairman of the Corporate Governance Committee to present a revised Code of Financial Management and Code of Procurement for adoption.
- (The Amendments were endorsed by the Corporate Governance Committee at their meeting on 17th January 2018).*
- 5. CORPORATE ENFORCEMENT POLICY** (Pages 187 - 212) **10 Minutes.**
- The Executive Councillor for Community Resilience, Well-Being and Regulatory Services, Councillor A Dickinson to present a new Corporate Enforcement Policy for adoption by the Council.
- (The draft Policy has been considered by the Development Management Committee, Licensing and Protection / Licensing Committees and the Cabinet).*
- 6. PAY POLICY STATEMENT 2018/19** (Pages 213 - 220) **5 Minutes.**
- In compliance with the requirements of Section 38 of the Localism Act 2011, the Executive Councillor for Transformation and Customers, Councillor S Cawley to present the Pay Policy Statement for 2018/19 to the Council for approval.
- (The Statement was endorsed by the Employment Committee at their meeting on 7th February 2018).*
- 7. MEMBERS ALLOWANCES - ANNUAL ADJUSTMENT** (Pages 221 - 222) **5 Minutes.**
- To consider a report by the Elections and Democratic Services Manager on an annual adjustment to the Members' Allowances Scheme.
- 8. LEAD AND DEPUTY INDEPENDENT PERSONS** (Pages 223 - 226) **5 Minutes.**
- Councillor M Francis, Chairman of the Corporate Governance Committee to present a report seeking the re-appointment of the Lead and Deputy Independent Persons for a two year period to 30th April 2020.
- (The Corporate Governance Committee at their meeting on 17th January 2018 endorsed the recommendations within the report).*
- 9. QUESTIONS TO MEMBERS OF THE CABINET** **10 Minutes.**
- Questions to Members of the Cabinet.

10. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE (Pages 227 - 264) 20 Minutes.

Councillor G J Bull, Executive Leader to present on the activities of the Cambridgeshire and Peterborough Combined Authority.

Councillors R C Carter and T Hayward to provide an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.

Councillor B S Chapman to provide an update on the Audit Committee.

Decision summaries for recent meetings of the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee, Audit Committee and Board are attached to the Agenda for information.

In accordance with the Protocol agreed at the February 2017 meeting, this item provides an opportunity for District Council Members to ask questions and comment on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

*(Notes: Update 10 Minutes
Questions 10 Minutes).*

11. OUTCOMES FROM COMMITTEES AND PANELS (Pages 265 - 268) 10 Minutes.

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairmen.

12. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES AND PANELS (Pages 269 - 274) 5 Minutes.

To consider a report by the Elections and Democratic Services Manager on the representation of political groups on Committees and Panels in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

13. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS 5 Minutes.

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

Dated this 13th day of February 2018



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
 - (a) *relates to you, or*
 - (b) *is an interest of -*
 - (i) *your spouse or civil partner; or*
 - (ii) *a person with whom you are living as husband and wife; or*
 - (iii) *a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.
- (3) *Disclosable pecuniary interests includes -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

Non-Statutory Disclosable Interests

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
 - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
 - (b) *it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
 - (c) *it relates to or is likely to affect any body –*
 - (i) *exercising functions of a public nature; or*
 - (ii) *directed to charitable purposes; or*
 - (iii) *one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.*

and that interest is not a disclosable pecuniary interest.

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Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

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